

How to use this guide:

To read a short description of the different parts of the payslip, click on the [hyperlinks](#) on the sample below.
For any questions please contact the Front Office at 888-473-1001 and choose Option 5.



Bayer U.S. LLC
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Whippany, NJ 07981

HR Operations (888) 473-1001
100 Bayer Road
Pittsburgh, PA 15205-9741

Payslip

Jane Bayer
234 Main St.
Detroit MO 19117

<u>Auth.</u>	<u>Marr. St</u>	<u>Allows</u>	<u>Addnl</u>
FED	S	02	0.00
PA		00	0.00

<u>Employee ID</u>	<u>Pay Date</u>	<u>Pay Period</u>	<u>Earnings</u>	<u>Deductions</u>	<u>Taxes</u>	<u>Net Pay</u>
96000001	06/23/2017	06/05/2017 - 06/18/2017	3,195.92	294.73	909.07	1,992.12

<u>Earnings</u>	<u>Prior Adj</u>	<u>Hours</u>	<u>Rate</u>	<u>Current Amt</u>	<u>Year-to-Date</u>
Regular Pay Salary	876.92	80.00	27.40	2,192.31	3,069.23
Addl Regular(Salary EE's)		2.50	27.40	68.50	68.50
BBOY GU Taxes				58.19	58.19
<u>Actual Worked Hours</u>		82.50			
Total Earnings	876.92			2,319.00	3,195.92

<u>Memo Earnings</u>	<u>Prior Adj</u>	<u>Current Amt</u>	<u>Year-to-Date</u>
Imputed Inc Life		15.48	15.48
Health Plan Coverage		331.63	331.63
BBOY Award <u>Imputed Income</u>		100.00	100.00
Total Memo Earnings		447.11	447.11

<u>Employer Contribution</u>	<u>Prior Adj</u>	<u>Current Amt</u>	<u>Year-to-Date</u>
<u>SRP Matching</u>		125.51	125.51
<u>SRP Retirement</u>		156.89	156.89
Total Employer Contribution		282.40	282.40

<u>Before Tax Deductions</u>	<u>Current Amt</u>	<u>Year-to-Date</u>	<u>After Tax Deductions</u>	<u>Current Amt</u>	<u>Year-to-Date</u>
Medical Plan	54.46	54.46	Medical Retro	54.46	54.46
Dental Plan	3.56	3.56	Dental Retro	3.56	3.56
Vision Plan	5.90	5.90	Vision Retro	5.90	5.90
Healthcare FSA	10.00	10.00			
SRP Before-Tax	156.89	156.89			
Total Before Tax	230.81	230.81	Total After Tax	63.92	63.92

<u>Tax Description</u>	<u>Prior Adj</u>	<u>Current Tax</u>	<u>YTD Tax</u>	<u>Current Tax Base</u>	<u>YTD Tax Base</u>
Federal Income Tax		544.59	544.59	2,922.40	2,922.40
Federal Social Security Tax		190.92	190.92	3,079.29	3,079.29
Federal Medicare Tax		44.65	44.65	3,079.29	3,079.29
PA Income Tax		94.06	94.06	3,063.81	3,063.81
PA Unemployment Tax		2.21	2.21	3,153.21	3,153.21
Cranberry Income Tax		30.64	30.64	3,063.81	3,063.81
Robinson Local Service Tax		2.00	2.00	3,063.81	3,063.81
Total Taxes		909.07	909.07		

<u>Net Pay Distribution</u>	<u>Amount</u>
VALLEY NATIONAL BANK **110	100.00
BAYER HERITAGE FCU **006	1,892.12
Total Current Net Pay	1,992.12

Prior Pay Adjustments

<u>Earnings</u>	<u>Pay Period</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Regular Pay Salary	05/22/2017 - 06/04/2017	32.00	27.40	876.92
Actual Worked Hours	05/22/2017 - 06/04/2017	32.00		
Total Earnings				876.92

Overpayment Adjustments

<u>Earnings</u>	<u>Pay Period</u>	<u>Recovered in Current Pay</u>	<u>Remaining Amount</u>
Paid Absence @ 1.0	05/08/2017 - 05/21/2017		161.44
Total			161.44

Tax Authorities

Tax authorities in which you are taxed. Can include federal, state and local.

[Back to Top](#)**Marital Status**

Marital status for the purposes of taxation. Single, married, married withholding at single rate.

[Back to Top](#)**Allowances**

Number of allowances. This is NOT the number of dependents you have. You can fill out a W4 worksheet in order to determine how many allowances you are eligible to report. You can update your allowances at any time on myServices > My Payroll Taxes.

[Back to Top](#)**Additional Withholdings**

Dollar amount of additional withholdings per pay period. This can be updated on myServices > My Payroll Taxes.

[Back to Top](#)**Employee ID**

Your employee ID number

[Back to Top](#)**Pay Date**

The date you received the pay, either by direct deposit into your accounts listed below, or by check.

[Back to Top](#)**Pay Period**

The start and end dates of the pay period for which this pay has been calculated. Pay periods begin on Monday and end on Sunday and span either one or two weeks depending on your pay schedule.

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All employees are paid on a lag basis, which means that you are paid for a pay period five days after the conclusion of that pay period. For example, pay for the pay period ending Sunday, June 18th is paid on Friday, June 23rd.

Earnings

Total gross earnings for the pay period, including any prior pay adjustments, before any deductions.

[Back to Top](#)**Deductions**

Total Before Tax and After Tax deductions.

[Back to Top](#)**Taxes**

Total Taxes. Details of these taxes can be found in the Tax Description section.

[Back to Top](#)**Net Pay**

Total Net Pay earnings. This is your take home pay, after all applicable Deductions and Taxes have been withheld.

[Back to Top](#)**Earnings**

Details of your earnings for this pay, including any prior pay adjustments. Included in this section would be any regular earnings, overtime, bonuses, paid absences (for hourly employees only) and shift differential.

[Back to Top](#)**Prior Adjustments**

If you have any adjustments to your pay from a prior pay period, they will be listed in this column. Further details will also be listed at the bottom of the payslip under Prior Pay Adjustments.

[Back to Top](#)**Hours**

Total number of hours for each line item. If there are no hours listed, this line item was not earned in this pay period.

[Back to Top](#)**Rate**

Hourly rate for each line item.

[Back to Top](#)**Current Amount**

Total gross amount of each line item for this pay period, including any prior pay period adjustments.

[Back to Top](#)**Year to Date**

Total gross amount to-date for each line item for the calendar year.

[Back to Top](#)**Actual Worked Hours**

Total hours worked in the applicable pay period. This does not include absences.

[Back to Top](#)**Memo Earnings**

Provides information regarding your life insurance, your HSA account and/or your health plan coverage. This does not represent a deduction from your payslip. This represents the amount of money that you and Bayer pay towards each benefit.

[Back to Top](#)**Imputed Income**

Calculated taxable value. Imputed income is the value of a service or benefit provided by employers to employees, which must be treated as income. This is done in order to properly withhold employment and income taxes from wages.

[Back to Top](#)**Employer Contribution**

Amount that Bayer pays towards the listed benefits. These amounts are not deducted from your pay.

[Back to Top](#)**SRP**

Savings and Retirement Plan.
SRP Matching is the amount that Bayer contributes towards matching your 401k contribution.
SRP Retirement is the amount that Bayer contributes to your 401k per pay period.

[Back to Top](#)**Before Tax Deductions**

Amounts deducted from your pay before taxes are applied.

[Back to Top](#)**After Tax Deductions**

Amounts deducted from your pay after taxes are applied.

[Back to Top](#)**Taxes**

Listing of all taxes taken out of your pay. Can include federal, Medicare, social security, state and local (if applicable).

[Back to Top](#)**Net Pay Distribution**

Your take home pay and the details of the bank account(s) it will be deposited into.

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You can make changes to and add additional bank accounts in myServices > My Personal Data > My Bank Data.

Prior Pay Adjustments

Any adjustments to your pay that affect a previous pay period. The reason for the change will be listed (e.g. missing wages), the pay period the change was made in, the number of hours, the rate of pay for those hours, and the total adjustment amount.

[Back to Top](#)**Overpayment Adjustments**

If you are paying back an overpayment, it will be listed here. The reason, pay period in which the overpayment occurred, amount you have paid this pay period and the amount remaining to be paid will be listed.

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